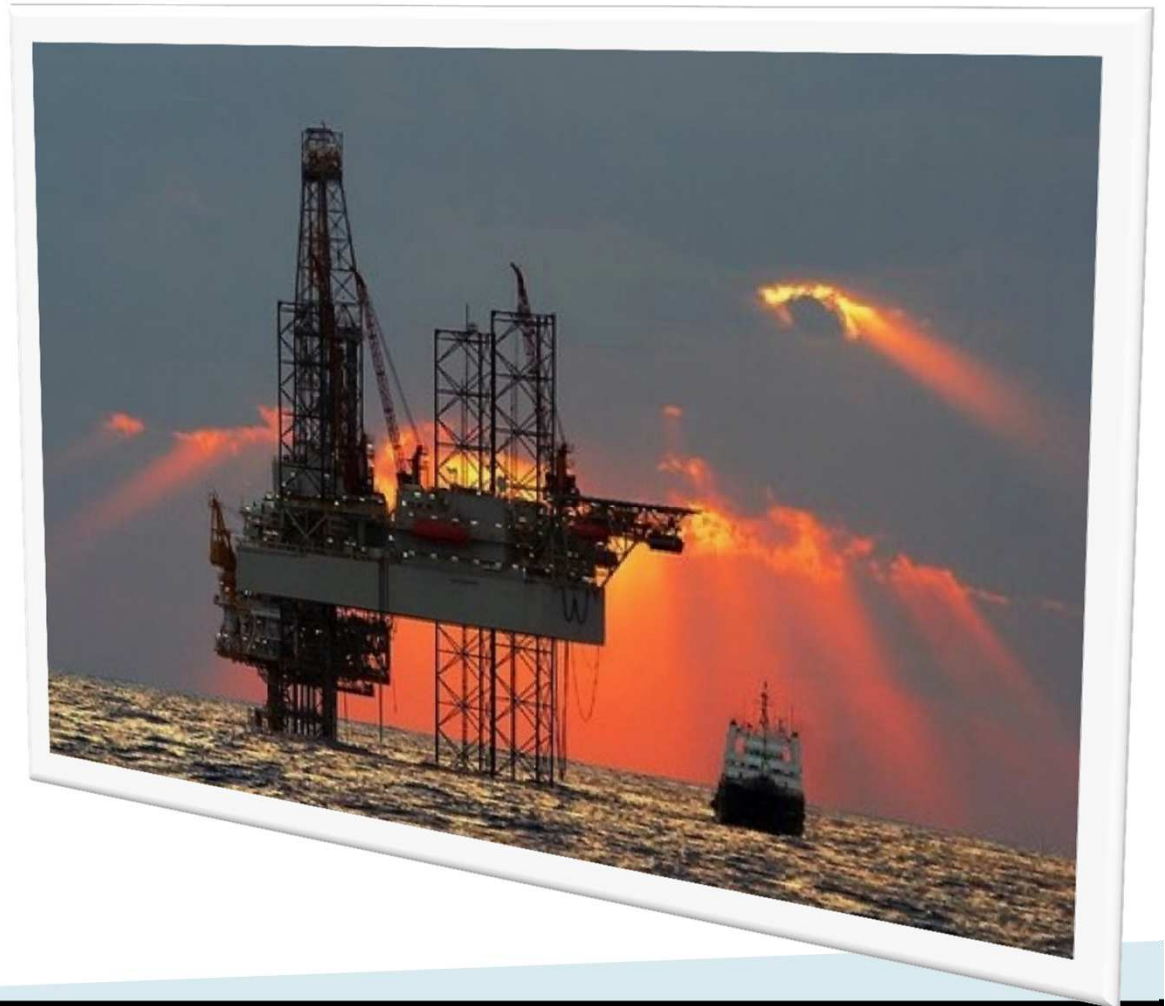


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MASTERLIST PROCESS

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1. DEFINITION & BENEFIT

Masterlist Definition :

Masterplan for the needs of Goods Operation which will be imported and used, prepared by Company (KKKS) for an operation within the Upstream Oil and Gas as the basis for the submission of import BOP (Petroleum Operation Goods). The master list hereinafter referred as “RKBI”.

Benefits of using Masterlist :

1. To obtain Value Added Tax (VAT) exemption of Importation Goods.
2. To obtain an exemption of import duties (PDRI).



2. REFERENCE REGULATION & VALIDITY

Reference Regulation & Validity:

1. PTK No. 007 / PTK / VI / 2004
2. EMR (ESDM) Government Regulation No. 37, year of 2006
3. Minister of Finance Regulation No.142/PMK.010/2015

Based on ESDM Government regulation, The Masterlist will be valid within 1 year upon the approval



3. CRITERIA FOR USING MASTERLIST

The Masterlist Facility is applicable if comply with the following criteria :

New Goods

1. The goods can not be produced domestically.
2. The goods have been produced domestically but have not meet with the required specifications.
3. The goods have been produced domestically but not meet with the quantity requirements.
4. Terms of delivery using Delivery At Place (“DAP”)

Rental Equipment

1. The goods/equipment only for use in Upstream Oil and Gas
2. At the end period of the contract, the Contractor shall immediately carry out / export the rental equipment operation



4. FLOW PROCESS



The masterlist proposal consist as follow:

- ✓ RKBI (Imported Goods Requirements Plan), consists of the description of the imported goods / rental equipment
- ✓ AFE (Authorization For Expenditure)
- ✓ WP & B

In the event of Company/KKKS not received the SKK Migas approval letter within 5 working days, Company/KKKS can directly submit the masterlist proposal to DG MIGAS

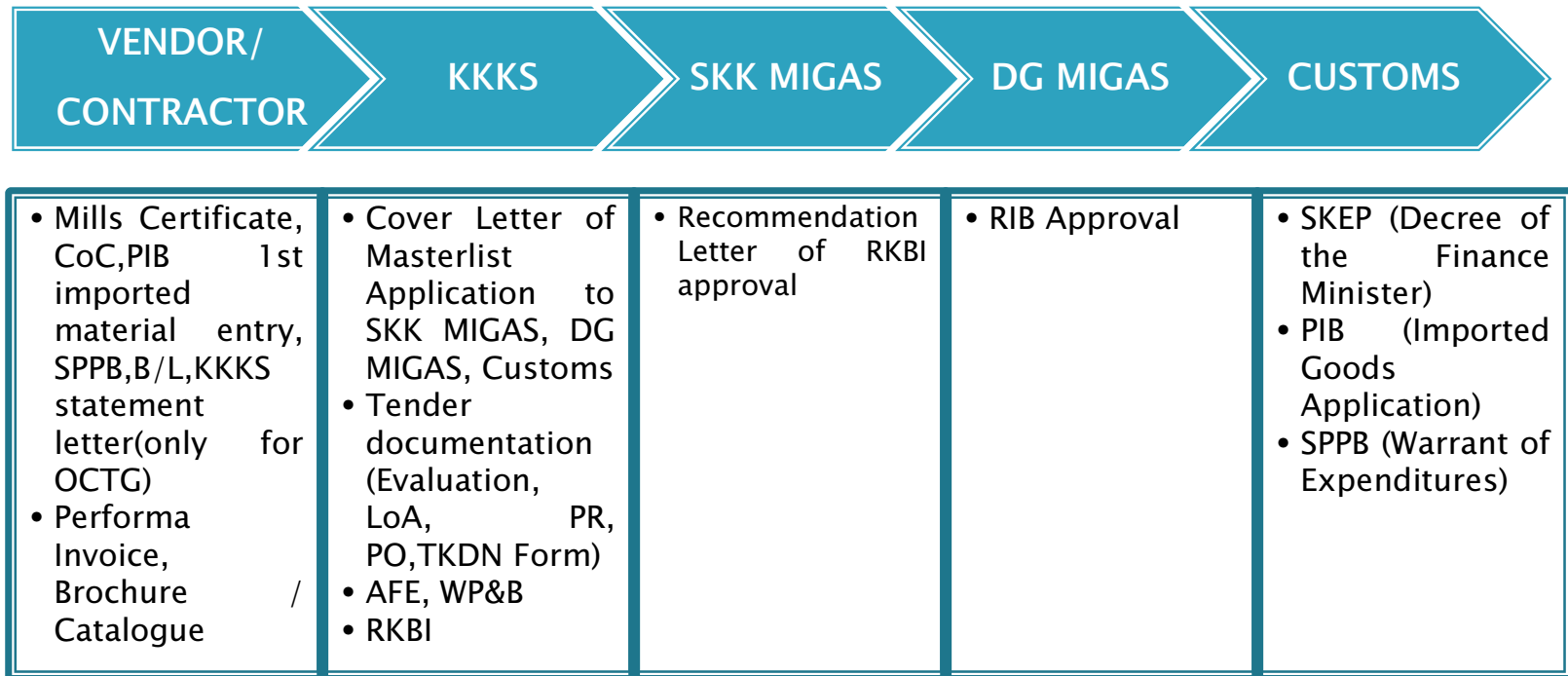
The masterlist proposal consist as follow:

- ✓ RKBI (Imported Goods Requirements Plan), consists of the description of the imported goods / rental equipment
- ✓ SKK Migas approval letter (if received within 5 working days)
- ✓ Tender documentation (Evaluation, LoA, PO,TKDN Form)
- ✓ Custom documentation from Contractor which include but are not limited to:
 - Mills Certificate,CoC,PIB 1st imported material entry, SPPB,B/L,KKKS statement letter(only for OCTG)
 - Performa Invoice, Brochure/Catalogue

The masterlist proposal consist as follow:

- ✓ Approved RIB from DG MIGAS
- ✓ Soft file of the goods description for uploading to So Fast (Customs System)

5. DOCUMENTS REQUIREMENT



6. TIME LINE

No	Process	Duration (Working Days)
1	RKBI (Imported Goods Requirement Plan) Masterlist preparation & submission to SKK MIGAS	3
	SKK MIGAS recommendation & approval	5
2	RKBI (Imported Goods Requirement Plan) Masterlist preparation & submission to Director General MIGAS (DG MIGAS)	3
	Physical Inspection by DG Migas (if required)	3
	DG MIGAS approval - RIB (Imported Goods Plan)	14*
3	RIB (Goods Imported Plan) preparation & submission to Bea Cukai	3
	Customs approval - SKEP (Decree of the Finance Minister)	10
4	Custom Clearance	
	PIB Processing (Imported Goods Application)	2
	EDI (Electronic Data Interchange - Customs system) input processing by PPJK (Customs Clearance Services Agent)	1
	Warrant issuance for physical checking (only at Batam area) by Customs	2
	Physical Inspection by Customs (only if on "red line")	3
	SPPB issuance (Warrant of Expenditures)	3
	Expenditures / Goods release	5*
5	Re-export**	
	Re-export application submission to SKK MIGAS	3
	Physical inspection by SKK Migas	3*
	SKK MIGAS approval	5
	PEB (Goods Exported Proposal) preparation & submission to Bea Cukai	3
	Customs approval - PEB (Goods Exported Proposal)	2
	SPPB issuance (Warrant of Expenditures)	2
	Re-export of equipment / goods	1

* *time estimation in normal process condition*

** *only required for rental equipment / goods*

- ✓ Masterlist process (SKK–Customs) = 38 working days (KKKS support)
- ✓ Clearance Out process = 16 working days (Contractor/Formalities Agency)
- ✓ Re-export process = 19 working days (KKKS support/Contractor/Formalities Agency)

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THANK YOU

